



International Leadership Conference

International Leadership Conference

The pinnacle of summer for anyone involved in HOSA is attending the International Leadership Conference! With state and international associations coming together to celebrate the success of members from across the world, the excitement that is found at ILC cannot be matched anywhere else! Some of the country's leading healthcare industries trek out to this conference to present symposiums and exhibit to the Future of Healthcare. While finding out how well members have mastered their competitive event is the highlight for many who are in attendance, the International Leadership Conference welcomes anyone who cares to experience the fusion of professionalism and enthusiasm of healthcare's emerging leader organization.

Checklist to Prepare for the International Leadership Conference (ILC)

- Set chapter deadlines for registration and payment
- Promote Event, including competitive events
- Determine student cost to attend with your chapter, including registration fees, lodging, meals, travel, etc.
 - Check the Georgia HOSA website for Unified Event Solutions travel packages and details posted in Spring 2019
- Provide students with necessary conference information including cost
- Submit Intentions Forms through the online form
- Submit Trading Pin Order Form online
- Discuss dress code requirements with students
- Collect student payment before registration deadline
- [Log in](#) to register for event by deadline
- Print copy of chapter's registration and triple check for accuracy before deadline
- Submit registration and print invoice copy
- Submit registration information to bookkeeper for payment to Georgia HOSA
- Book hotel rooms through Unified Event Solutions or follow National HOSA's process to secure hotel rooms
- Arrange Transportation
- Submit Payment to Georgia HOSA
- Collect Code of Conduct and Medical Liability forms from students and submit to Georgia HOSA via online submission form
- Chapter Officers to review agenda with attending members
- Ensure proper dress attire is packed with students before departure
- Download the HOSA App to use during the ILC
- Have all attendees subscribe to Remind101 for on-site event reminders and updates



International Leadership Conference

General Information

Date: June 20-23, 2018

Location: Orlando, Florida

Registration Fee: \$90

All General Sessions
Entertainment
Speakers
Educational Symposiums
Awards
Transportation to and from off-site Competitive Events

Late Registration: Not Available

***Please add \$25 per person to the registration fee if you would like to include in your package (total \$115)
5 Trading Pins
GA T-shirt***

Attendee Information Needed to Register

Name
Competitive Event, including Recognition Events and team numbers for team events (team number should be the team's rank from the SLC)

Required Forms

Competitor Intentions Forms
National HOSA Code of Conduct Form and National HOSA Medical Liability Release Forms
*These forms can be obtained in the ILC Guide at ilc.hosa.org

Additional Forms (If Applicable)

Student Eligibility Forms
Trading Pin Order Form

Suggested Registration Timeline

Money Due from Students (Including Trading Pin Order Money): Before school releases for summer vacation
ILC Registration Deadline: May 1, 2019
Trading Pin order and payment: May 3, 2019
Payment in hand to GA HOSA: May 8, 2019
Deadline for HATS: May 15, 2019

Dress Code

HOSA Dress Code will be strictly enforced at the International Leadership Conference. Please see the International Leadership Conference Guide, provided from National HOSA, for details: <http://ilc.hosa.org/>



International Leadership Conference

Deadlines

Date	Deadline	Notes
March 25	Competitor Intention Forms	Top 10 competitors need to complete and submit the online intentions form.
April 1	List of Confirmed Competitors to be posted.	
May 1	Registration	Last Day to Register – Must be Completed via HOSA Registration System by 5pm. Students must be registered members before attempting registration. No refunds after this date. Late registrations will not be accepted.
May 1	Forms	Each student and advisor needs to turn in Student Eligibility forms, National HOSA Code of Conduct form and National HOSA Medical Liability form directly to Georgia HOSA via online submission upload. Online ILC Courtesy Corp Form if you interested members.
May 3	Trading Pins Order and Payment	We highly encourage every attending chapter to order pins for trading.
May 8	Payment to Georgia HOSA	Payment must be in-hand. Plan ahead to ensure your bookkeeper can meet this deadline to avoid late fees.
May 15 *Will post upon National HOSA guidelines update	Deadline for HATS	This is National HOSA's deadline to submit information into the HOSA Activity Tracking System



International Leadership Conference

Suggested Student Cost

Item	Notes	Approximate Cost
Registration Fee	\$90 (\$115 if adding 5 pins and t-shirt)	
Travel	From Georgia to Orlando, FL and back	
Lodging	Up to 5 Nights	
Meals	Up to 16 meals	
Optional Activities	Tourist Activities and Packages	
Trading Pins	\$3 per pin	
Total		

Conference Highlights

Visit the ILC website at <http://ilc.hosa.org/> for more information.

Advisors Assignments

Working a competitive event is the BEST way to learn how it works and the only way to get an inside view of the event. Every advisor must work in some fashion at the International Leadership Conference until all events are properly staffed. It takes every hand available to make it possible to provide quality experiences for members in 54 competitive events. Georgia HOSA is responsible for staffing two competitive events. (Medical Assisting and Public Health) It is important that you fill out the ILC Competitive Events Staffing Form to avoid being assigned. Advisors and Adults are also asked to help chaperone evening events. Please see the Event Staffing Sheet.

Competitive Events

Any teams making replacements for team events must obtain 25% of the original team. Replacements may be made for team events only. Substitutions are not allowed for the Healthcare Issues Exam. For National Service Project, HOSA Happenings and HOSA Chapter Reflections, any one student can be registered to receive recognition for the chapter.

All students competing in a Recognition Event at the International Leadership Conference must have all hours logged by the HATS deadline (if applicable) Deadline Midnight May 15, 2019

****NEW Photo ID Policy****

Please remember, the new photo ID policy will be effective at ILC 2019. All competitors will be required to show a photo ID prior to the start of EACH ROUND of their event. A detailed listing of acceptable forms of photo ID can be found at: www.hosa.org/idpolicy. Per the General Rules and Regulations, item #32 A, (<http://www.hosa.org/GRR>) if a competitor fails to show the proper form of photo identification, they will be allowed to compete but will receive a 35-point penalty deducted in Tabulations.



International Leadership Conference

Competitor Intention Forms

All students placing in the Top 10 at the State Leadership Conference will submit an Intentions Form for the ILC via online form, found on the ILC page of the Georgia HOSA website. Georgia HOSA allows the top three competitors (1st-3rd place) the first choice to attend. To ensure that every student has the opportunity to compete, the intentions form must be completed by the top 10 students in each competitive event and turned in by Monday, March 25, 2019.

One form will be completed for each competitor- for team events, each team member must complete a form. If an Intention Form is not received by Monday, March 25th and someone else in a lower ranking has already sent their form in with intentions to attend, they will be approved to attend.

There will be no reversal of decisions once we receive your form indicating you cannot attend the ILC unless a slot is still available. The final attendee list will be posted to the ILC page of georgiahosa.org by Monday, April 1.

Courtesy Corp/Workshop Ambassador

The Courtesy Corps team is made up of HOSA members attending the conference who are **NOT COMPETING** and can volunteer their time serving others. Georgia HOSA is responsible for many roles at the International Leadership Conference and may utilize interested students in many ways. While we can submit only a small number to participate in the official conference Courtesy Corps, student volunteers are needed as voting delegates, workshop ambassadors, etc. Any interested students should fill out the ILC Courtesy Corp Form to submit their name, if chosen, they will need to register via the conference affiliation system as well.

Please do not register members for this unless they are 100% committed to working the events. Courtesy Corp members and Workshop Ambassadors must be in HOSA Uniform and attend a mandatory orientation on Wednesday.

Emergency Notification System: Remind 101

We will be using Remind 101 for our Emergency Notification System during the conference, as well as a way for you to get alerts of any updates or changes taking place during the conference and helpful reminders. Please follow the instructions on the Remind 101 Instruction page provided at the end of this section and text the message provided to the number provided. You will need to put in your **school name** when prompted instead of your name so we will know all schools have subscribed. At least one advisor from each school will need to subscribe in order to collect your conference materials at the conference. You must subscribe via text for easier access, but you may also subscribe via email as a secondary form of communication. Don't miss out on the alerts and reminders, subscribe!

To sign up, text @gahosailc to 81010. You can opt-out of messages at any time by replying, "unsubscribe @gahosailc". Trouble using 81010? Try texting @gahosailc to (404) 620-3312 instead.

To receive messages via email, send an email to gahosailc@mail.remind.com. To unsubscribe, reply with 'unsubscribe' in the subject line.

Hotel Information

All attendees **must stay on-site** at an approved hotel. Failure to follow this rule could result in disqualification or chapter suspension. Hotel information will be available at ilc.hosa.org. If you don't book through Unified Event solutions, you must follow the directions from the ILC guide. If overflow hotels are needed, this information will be posted on this page by National HOSA as updates are available.



International Leadership Conference

Trading Pins Order Form

At the International Leadership Conference, each state has a specific trading pin for the year. Members participate in pin trading to collect pins from around the nation! All attendees will receive one state and one national pin. If attendees plan to trade any additional pins, they will need to be purchased via this form. There are limited Georgia HOSA pins available for sale onsite and we cannot guarantee pins will be available when you arrive.

Travel

We highly encourage all GA chapters to book their travel for the International Leadership Conference through Jonathan Park with Unified Event Solutions, as they will handle the Georgia HOSA Room block. Information on pricing and deadlines from Jonathan will be posted on the ILC page of the Georgia HOSA website. Unified Event Solutions Packet was given out at SLC. Jonathan will also email all advisors information regarding the travel package. Please contact him with any travel questions. jonathan@unified-es.com (512) 387-0535



International Leadership Conference